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Chapter 1 – Tournaments General

Section 1 – General

1001. Softball New Zealand (SNZ) has a responsibility to ensure that all softball participants in New Zealand are provided with the opportunity to participate and maximize their potential within the sport of softball.

1002. Whilst participation at the grass roots level of the game is reliant on both club and provincial level administrators, SNZ will endeavor to ensure that opportunities to participate at national level tournaments or competitions are provided. To do this SNZ will sanction and provide support for a series of senior and age grade tournaments and fixtures each playing season.

1003. Prior to each playing season SNZ will publish a confirmed calendar of events, that will confirm tournament dates and locations for the full playing season. To then coincide with this calendar of events SNZ will distribute a confirmed time line of activities or requirements that must be completed as part of the national tournament conduct.

1004. Tournament host associations will be given maximum autonomy in the planning and conduct of national tournaments; however, specific planning and management criteria will be imposed by SNZ to meet legislative or compulsory requirements.

1005. SNZ, through the Events and Associations Manager and General Manager, will have overall governance of National Tournaments and will report to the SNZ Executive on National Tournaments pertaining to SNZ's annual plan. To assist SNZ with the administration, management and continuing development of National Tournaments, a SNZ Tournament Advisory Group (TAG) will be established. This group (TAG) will meet on an 'as required' basis under the request of the SNZ Events and Associations Relationship Manager. An overview of the SNZ TAG's general roles of responsibilities is included as section 8 to this chapter.

1006. Managers meetings should be held no earlier than 8pm on the day prior to the tournament. There will be a \$75 non-attendance fee enforced if teams are not represented. Associations should ensure that their coaches and managers are aware of this fee. If a team is unable to attend in person due to travel delays they may have a representative attend on their behalf. The representative can only represent one team.

Chapter 1 – Tournaments General

Section 2 – Eligibility

1010. All provincial softball associations affiliated to SNZ are eligible to compete in national tournaments under the jurisdiction of SNZ. Admission to each tournament shall be forwarded through the association (or club, for open clubs tournaments) to SNZ using the entry forms included as:

Appendix 1 to Chapter 1 – Tournament Entry Form (Association)

Appendix 2 to Chapter 1 – Open Clubs Entry Form

1011. Sub Association. Where a genuine sub-association exists, comprising of at least four separate club teams, then, at the discretion of SNZ and the provincial association a sub-association team may be permitted to participate in Inter-Association Tournaments.

1012. Regional Selections:

For the national age-grade tournaments, Auckland, Wellington, Hutt Valley, and Canterbury Associations are not allowed pick up players of any sort, they can only have players affiliated to their own respective association.

Players whose Association does not enter a team in a National Tournament are eligible to be selected by another association (except Auckland, Wellington, Hutt Valley, and Canterbury) within their region, as defined below:

1. North Harbour, Auckland.
2. Counties, Waikato, Western Bay of Plenty.
3. Taranaki, Wanganui, Manawatu, Hawkes Bay, Tairāwhiti.
4. Wellington, Hutt Valley.
5. Nelson, Marlborough, West Coast.
6. Canterbury.
7. North Otago, Central Otago, Otago, Southland.

Any two or more provinces (excluding Auckland, Hutt Valley, Wellington and Canterbury) within the 7 regions category above may combine for the purposes of creating one team to enter a National Championship. A combined team can incorporate in its name all the names of the provinces making up the combined team and will be recognised as a combined joint team entry from all associations making up the combination. For clarity players from the provinces making up the combined team are not classified as pick up players but are regional selections.

*To encourage entries to tournaments the above regions may be overlapped as follows:
1 and 2; 2 and 3; 3 and 4; 4 and 5; 5 and 6; 6 and 7.*

With Under 15 Island Tournaments only – players may be eligible for regional selection teams even though their association has entered the respective tournament. Such player(s) must first be available for selection in their home association. (This means U15's can use unlimited pick ups on a regional selection basis, i.e. 3 from Rotorua, 5 from Auckland, 3 from Hawkes bay etc...). Again, Auckland, Wellington, Hutt Valley, and Canterbury cannot have pick up players.

Note: Students transferring back to their Home Association's at the end of the term are eligible to play, in that season, for the Association where they were studying if not selected by their Home Association's Representative Team.

1013. Eligibility. Teams competing in the following National Tournaments shall fulfill the following requirements as listed:

Age Grade Tournaments.

One team from each Association (or combination Associations) shall be eligible to participate in each Tournament except where authority is obtained from SNZ. A second team at Age Grade championships is encouraged from associations however must be selected on a genuine A and B team basis. **If there is an A & B team then only the B team is allowed pick up players.**

Note:

No player shall play for any association in any tournament or fixture unless that player meets the *following criteria at least 28 days* prior to the commencement of the tournament or fixture.

- **The player is affiliated to the specific association.**
- **The player has completed any Inter-Association clearance.**

Open Club Championships.

One team from each Premier Club shall be eligible to participate in this tournament.

Note:

No player shall play for any club or association in this tournament unless that player meets the following criteria:

- **They must have completed any Club/Association clearance or transfer and must be registered to that club as at 31 December of the current season.**
- **The player must have played a minimum of seven premier club games (tournaments do not count) between the date the player registered for their club and the start day of the tournament. If seven premier club games have not been completed then the player will not be eligible to play in the open clubs tournament. Again, the player needs to be registered to that club as at 31 December of the current season.**

NOTE: A Premier Club game is defined as games played in the top two divisions within an Association competition.

All participating clubs and associations shall be allowed a **MAXIMUM OF TWO** “pick up” players from any association. **The pick-up players must have played a minimum of seven premier club games (tournaments do not count) between the date the player registered for their club and the start day of the tournament. If seven premier club games have not been completed then the player will not be eligible to play in the open clubs tournament. Again, the player needs to be registered to that club as at 31 December of the current season.**

Associations with club teams (other than Auckland, Canterbury, Hutt Valley and Wellington) can have two pickups as above, plus up to two additional pickups from within their own association.

- 1 Such players must
 - (i) have been eligible to play for their own Club under these rules, and
 - (ii) in the first instance be available for selection for the Club that they are registered with.
- 2 Players whose clubs are DEFUNCT or UNFINANCIAL are not eligible to be used as "pick-up" players.

1015. Pick Up Rules. In the Under 19 and Under 17 tournaments only, all Associations may pick up a total of three (3) players, provided that their registered association does not require them. **Auckland, Hutt Valley, Wellington and Canterbury are excluded from this pick up rule, they must select players affiliated to their own respective association.**

- The player must, in the first instance, be available for selection for the association or association regional team they are registered with.
- Players not listed on their association’s lodged return schedule by the due date for the applicable tournament are granted automatic and irrevocable release for the period of the tournament.
- It is compulsory for the parent association to be notified of pick up players.
- Where a player’s association is not attending, he/she must first be available for a regional selection, prior to being picked up. Where the availability of such a selection in a team is announced he/she must be advised of his or her selection at least 6 weeks prior to the tournament commencement date.
- **Please note:** Where requests for pick ups involve age group players playing at tournaments above their own age group, the player’s home association has the right to decline an application for pick up if it is considered to be in the player’s best interest. Individual associations are expected to monitor the number of tournaments age grade players attend and ensure the best overall interests of the players are considered at all times. Player burn out is something that must be given consideration.

1016. Pick Up Forms. A copy of SNZ's official Pick-Up Form is included as Appendix 3 to this chapter.

1017. Inter-Association Transfer Form. For those players that are required to complete an Inter-Association Transfer Form, a copy of one is included as Appendix 4 to this chapter.

1018. Entries from clubs or teams from overseas may be accepted and they may compete and progress to all levels of the Open Club Tournament, including the final. Even if winning this, however, they cannot be named the NZ Championship Team. This title will go to the highest placed NZ Club Team. The team, and individuals, are eligible to win all other awards.

Offshore entries to Age Grade tournaments are not eligible for individual awards and cannot progress to the finals or be selected in the Softball NZ Tournament team.

Chapter 1 – Tournaments General

Section 3 – Attendance

1021. The coordination of attendance at all National Tournaments, in terms of travel, accommodation and food is the responsibility of the individual association or club. SNZ supports National Tournaments by funding various generic aspects of each tournament.

1022. The procedure for entering National Tournaments is as follows:

- SNZ will provide a yearly schedule of events with confirmed dates and venue for all National Tournaments; this will be completed no later than the end of May.
- SNZ will set specific cut off dates for entry into all National Tournaments no later than the end of August each year.
- Association entry into National Tournaments will be completed using the official *Tournament Entry Form* (attached as Appendix 1 to this Chapter). Entry into all National Tournaments, less Open Clubs, will be required at this time with one generic form being used for all Association entries. Downloadable versions of the various entry forms are on the SNZ web site.
- Payment of *tournament entry fees* will be required to accompany the official entry form. Tournament entry fees will be set by SNZ and the exact cost will be included on the Tournament Entry Form. Any team whose Association has not paid the appropriate entry fee by the due date shall be automatically excluded from the tournament.
- Entry into the *Open Clubs* Tournament will be coordinated by individual clubs, using the Official Entry Form attached as Appendix 2 to this chapter. Once again, entry fees are to accompany entry forms.

1023. Return Schedules. Return schedules covering such details as names and positions of players, names and duties of officials, together with the address and contact phone numbers of the team manager etc.... shall be forwarded to SNZ for all National Tournaments. The date for submission of return schedules will be set by SNZ each year, generally it will be 2-4 weeks prior to the commencement of the tournament. These return schedules, signed by the competing association's secretary shall be used in the furnishing of complete details to the host association. Failure to submit return schedules by the due date given by SNZ may result in a financial penalty of \$75. A copy of the SNZ official return schedule form can be downloaded from the SNZ web site, a copy is also included as Appendix 5 to this chapter.

1024. Team Withdrawal. The withdrawal of teams subsequent to the date laid down for the submission of return schedules shall be penalised by a fine equal to the entry fee associated with the specific tournament. In essence, the association will forfeit the entry fee payment.

1025. Any player whose name is not entered on the return Schedule for any tournament shall not participate in the said tournament. However, return schedules may be altered up to one hour before the team commences play in a tournament. Any such alteration must be advised to the SNZ Tournament Representative (STR) and the Tournament Organiser from the host association. Full team lists with alterations shall be posted on the information board by the host association no later than 2-00pm on the first day of play.

1026. Age grade players that do not have registration computer numbers and who are listed on Tournament Return Schedules will be required to provide proof of age before being eligible to play at any age grade tournament. Team Managers are required to provide physical verification of a player's age to the STR at the immediate conclusion of the Tournament Managers meeting. Verification can be the sighting of the players' birth certificate, passport, or driver's license (or a certified copy of either).

Chapter 1 – Tournaments General

Section 4 – Competition

1030. Competition Format. The competition format for each National Tournament will be decided upon by SNZ, in consultation with the SNZ TAG. Generally speaking every effort will be made to accommodate a round robin type format with a finals series being conducted at the conclusion of the round robin. Where possible every effort will be made to ensure that each team plays no less than one game per day and no more than three games in any one day.

1031. The exact competition format and the ability to play a full round robin is reliant on the number of entries received for each tournament and the time frame available. For most national tournaments nine teams or less will facilitate a full round robin and ten teams or more will facilitate a round robin in pools. The preferred finals series format will be the single or double page format, however, the opportunity to conduct this format is once again reliant on the number of tournament entries and the time frame available.

1032. Commitment to Play. All teams entered into SNZ national tournaments are required to play all fixtures allocated within the tournament draw. Failure by any association or club team to play a formal tournament fixture will incur a formal penalty as set by SNZ. Such penalties may include a monetary fine up to an amount equivalent to the entry fee, a stand down period of being able to enter into the tournament in future years, or a combination of both a monetary and stand down penalty.

1033. Alteration to the Draw. On occasion due to inclement weather or last minute team withdrawals, there may be a requirement to make last minute changes to the tournament playing schedule/draw. Any such changes will be made by the STR, in consultation with Tournament Organiser and the SNZ Events and Association Relationship Manager or General Manager.

1034. Seedings. Tournament seedings will be based on placings from the previous season's tournament. If new teams are entered into tournaments (teams not entered in the previous season) they will be seeded in the lowest position. Individual host associations can request a change in seedings for club teams entered into senior open club tournaments, through SNZ.

1035. Under 15 Pitcher Cather rule (see Appendix 8) will apply to all Under 15 year olds pitching and catching at all Age Grade Tournaments. This means that any player who is eligible to play Under 15's of that year will have a limit of batters faced at U'15, U17 and U19 tournaments. It is the same limit at all tournaments. 36 BF for 2 games per day, 45BF for 3 games per day. (NB This rule does not apply to Secondary School National tournaments).

Chapter 1 – Tournaments General

Section 5 – Annual Review

1040. The purpose of the National Tournament Review is to discuss any rule changes or alterations to current procedures or practices that are in the best interests of all National Tournaments. The National Tournament Review is also held to seek input to the planning of the dates and venues for the following season's National Tournaments, and to identify improvements that will enhance and simplify the administration, management and operation of the National Tournaments.

1041. Within a month of the season's end (last national tournament) each association should supply in report format any constructive feedback they have regarding any of the tournaments. Any Coaches, Managers, Players or officials should provide any constructive feedback to the association to be included in this report.

1042. The National Tournament review will be held at the SNZ offices and will include, where possible, the TAG committee, and SNZ Management.

1043 One week after completion of the National Review, Minutes of that meeting will be electronically distributed to all Associations and review attendees. SNZ will request feedback, comment and suggestions within a specific time frame and will send confirmation of decisions made etc at the earliest possible time.

Chapter 1 – Tournaments General

Section 6 – Tied Team Formula

1050. At all national tournaments where there is a tie for a championship, then such championship shall be decided by play-offs as necessary, except where time does not permit.

1051. Championship Playoffs. The tied team formula is used only to find out who the New Zealand Tournament Champion Team is:

If two teams tie, the playoff is a simple one game.

If three teams tie, use the Tied Team Formula (below) to find the top team of the three, who will play against the winner of the game between the other two teams to find the NZ champion team.

If four teams tie, a straight knockout round semi final type draw is used, e.g. 1 v 4 and 2 v 3. These seedings are found using the tied team formula.

Should time permit the playing of one game only, this game will be between the top two seeded teams as a straight final (placed by use of the tied team formula).

Where time or weather do not permit a play off for the championship, the round robin results may be used to determine the champion team:

If round robin not completed and tied teams have played each other the formula as per para 1052 (a) to separate two tied teams or para 1052 (b) to separate three or more teams is to be used.

If round robin not completed and tied teams have not played each other the use of results from an equal number of completed games is used to apply the tied team formula 1052 (b ii and iii).

Play-offs for all places, except NZ championship for promotion, relegation and grading purposes shall be decided by the tied team formula.

1052. Tied Team Formula. The SNZ tied team formula is as follows:

- a. If two teams tie the result of the LAST game played between the two teams will have the game winner placed above the game loser (who beat who).
- b. If three or more teams tie for any position and cannot be graded by the who beat who method then the following formula is to be used in determining placings: i.e. if one has not beaten all others.
 - i. Calculate the run ratio of games played between the tied teams, grading them from highest to lowest.
 - ii. Where teams are able to be separated and ranked using the above formula that ranking holds. For teams still tied after using the above run ratio formula the second run ratio formula using the runs scored in all games during the round robin by the tied teams is to be applied.
 - iii. If three or more teams still have the same ratio, they are to ranked on order of the total runs each team scored during the round robin.

1053. Run Ratio. The run ratio (runs for divided by the runs against), is calculated on the runs scored at the last completed even innings, except that if a team batting second wins the game in a partly completed innings (one run) that innings may be counted.

1054. Responsibility. The Tournament Organiser, STR and Chief Scorer are responsible for any decision necessary to place tied teams.

Chapter 1 – Tournaments General

Section 7 – Hosting National Tournaments

1061. SNZ National Tournaments can be hosted at various venues throughout New Zealand, providing that SNZ has approved each venue as being suitable and capable of hosting such tournaments. The overall allocation of tournament venues will be approved by SNZ after consultation with all parties concerned (Chief Officials, Associations etc...).

1062. The allocation of venues for national tournaments will be confirmed after the annual tournaments review each year. At the tournaments review a draft tournament schedule and venue allocation will be tabled for comment by those in attendance. SNZ will then prepare a final draft for last comments by all parties, which will be distributed no less than one week after the national tournament review. Generally speaking the tournament review will be held within one month of completion of the National Tournaments comments regarding the tournament schedule and venues will be required one month after the review, with a final confirmed schedule and venue allocation being publicised by the end of that month each year.

1063. SNZ has a desire to ensure that the game of softball is promoted on a national basis and that smaller provincial centers are given the opportunity to host national tournaments. However, there is also a requirement that the financial costs imposed on SNZ and attending teams is taken into account.

1064. When the national tournament schedule is tabled at the annual tournament review, for the coming season, an indication of the next season's venues will be included. In essence a proposed schedule and venue allocation two years in advance will be provided. A further year in advance will also be included in terms of the region (Northern Region, Central Region and Southern Region) that it is desired that the various tournaments will be hosted in. In essence a regional allocation will be made three years in advance. The Associations within each regional area are:
Northern – Auckland, North Harbour, Counties, Waikato, WBOP.
Central – All other North Island Associations.
Southern – All South Island Associations.

1065. The process for the allocation of national tournaments is:
Once the regional allocation has been made on an annual rotation between the three regions, Associations within each region will be required to submit an expression of interest to host a specific tournament.
Once expressions of interest have been received by SNZ a more formal indication of SNZ expectations will be communicated between interested parties. This will provide intending host associations the opportunity to clarify levels of support required and expected etc...
Final confirmation of tournament venues will follow the sequence given in para 1064.

1066. Once Associations have agreed to host a national tournament a formal contract between the host association and SNZ will be signed off and agreed to by both parties. An example of such a contract is included as Appendix 1 to Chapter 3 of this Manual.

Chapter 1 – Tournaments General

Section 8 – SNZ Tournament Advisory Group

1070. The overall conduct of National Tournaments, whilst generally administered and managed on a national basis by SNZ, will also be overseen by the SNZ Tournament Advisory Group (TAG). The TAG will be appointed by the SNZ General Manager and will hold the responsibility of ensuring that all National Tournaments are conducted within the guidelines and policy set within this manual.

1071. The SNZ TAG will consist of no less than three people, one of whom will be the SNZ Events and Associations Relationship Manager. Other TAG members will be appointed by the SNZ Events and Associations Relationship Manager on a voluntary basis.

1072. The main roles and responsibilities of the TAG are:

- Review tournament draws and ensure that draws are compiled in accordance with the rules and policy set within this manual.
- Decide on any requests for specific dispensations or requests that fall outside of the rules and policy contained within this manual. Approval of any such requests will also be required to be made known to other parties associated with the tournament affected.
- Prepare policy documents or other formal papers relating to the conduct of national tournaments on an as required basis.
- Provide advice and guidance to SNZ staff in the management and administration of national tournaments.

Chapter 1 – Tournaments General

Section 9 – Code of Conduct

1080. In order for SNZ tournaments to become more professional certain standards must be maintained. Codes of conduct (See Appendix 6 and 7) have been developed for all of those involved in teams that play in a SNZ sanctioned tournament and they **MUST** be adhered to.

1081. It is the Managers responsibility to guarantee that all individuals are aware of their particular code and adhere to it. If a breach is made the manager should then report this to the association to take action. The actions taken should be documented and provided to SNZ.

Appendix

Appendix 1

Tournament Entries

TOURNAMENT ENTRIES 2008/09

GST No: 22 439 022

Please enter the _____ Softball Association into the following tournaments for the 2008/2009 season.

TOURNAMENT	ENTRY FEE (incl GST)	ENTER (please tick)	FEE ENCLOSED
NZ MEN'S OPEN CLUB in Canterbury 16 th – 20 th March 2010	\$420.00	<i>See separate form to be completed by Club</i>	
NZ WOMEN'S OPEN CLUB in Hutt Valley 10 th – 13 th March 2010	\$420.00	<i>See separate form to be completed by Club</i>	
U19 BOYS in North Harbour 8 th – 11 th January 2010	\$225.00		
U19 GIRLS in Wellington 3 rd – 6 th January 2010	\$225.00		
U17 BOYS in Nelson 21 st – 24 th January 2010	\$225.00		
U17 GIRLS in Waikato 21 st – 24 th January 2010	\$225.00		
U15 BOYS (NI) in Counties Manukau 14 th – 17 th January 2010	\$225.00		
U15 GIRLS (NI) in Manawatu 14 th – 17 th January 2010	\$225.00		
U15 BOYS (SI) in North Otago 14 th – 17 th January 2010	\$225.00		
U15 GIRLS (SI) in North Otago 14 th – 17 th January 2010	\$225.00		
TOTAL (Cheque enclosed herewith)			

Entry and Fee to be at Softball New Zealand Office

NO LATER THAN 01 DECEMBER 2009

Any team that withdraws after 1 December 2009 will forfeit their entry fee.

Appendix 2

NZ Men's/Women's Open Club Championship

ENTRY FORM

NEW ZEALAND MEN'S/WOMEN'S OPEN CLUB CHAMPIONSHIP

GST No: 22 439 022

Please enter the _____ Club Team,
playing in the _____ Softball Association
into the (delete one):

New Zealand Men's Open Club Championship to be played in Canterbury at Mainland Ball Park from the 16th to 20th March 2010, inclusive.

New Zealand Women's Open Club Championship to be played in Hutt Valley at Fraser Park from the 10th to 13th March 2010, inclusive.

Our "Early Bird" Entry Fee of \$420.00 (incl. GST) is now secured via

CLUB CONTACT

ALTERNATIVE CONTACT

Name:

Position in Club:

Tel:
(H)

**NOTE : Current Form Available on the
SNZ Website**

Tel:
(W)

E-Mail:

Fax:

Entry and Fee to be at Softball New Zealand Office

15 JANUARY 2010

A late or incomplete entry form will be accepted until and including 13th February 2009,
with an Entry Fee of \$470-00 (Incl. GST).

**Any Entry Forms received after the Close of Business on the 12th February WILL NOT
BE ACCEPTED**

Any Team that withdraws after 12th February 2010 will forfeit their Entry Fee.

**Appendix 3
Pick Up Authorisation Form**

NEW ZEALAND SOFTBALL ASSOCIATION INC

**"PICK-UP" AUTHORISATION FORM
NATIONAL ASSOCIATION TOURNAMENTS**

This form is to confirm that the parties concerned have agreed to the player participating in _____ Tournament for a team OTHER THAN his/her Parent Club or Association. Once signed it remains in force until the end of the stated Tournament.

Player Name: _____

Signature: _____ Date: _____

Parent Association Name: _____
Please Print

Assn Secretary Name: _____ *Please Print Name* _____ *Please Sign* Date: _____

"Pick Up" Association: _____
Please Print

NOTE: Current Form Available on the SNZ Website

Assn Secretary Name: _____ *Please Print Name* _____ *Please Sign* Date: _____

Softball NZ Tournament Representative: _____ Date: _____

**Must be presented to Softball NZ Tournament Representative
no later than Managers Meeting of stated Tournament.**

Appendix 4

Inter-Association Transfer Form

NEW ZEALAND SOFTBALL ASSOCIATION INC
INTER-ASSOCIATION TRANSFER FORM

This transfer is the sole responsibility of the transferee

1. **To be filled in by the transferee and forwarded to:**

The Secretary _____ Softball Club
(Old Club)

I _____ apply for a transfer
(Name of applicant)

to the _____ Softball Club
(New Club)

(Address)

in the _____ Association
(New Association)

Date _____ Signed _____

2. **To be filled in by the transferee's Old Club and forwarded to:**

The _____ Association
(Old Association)

The _____ Softball Club agrees to
(Old Club)

the transfer of the above Applicant. They don't have any outstanding monies or gear owing or agreement has been reached regarding outstanding monies or gear.

NOTE : Current Form Available on the
SNZ Website

Name _____
Position _____

Date _____ Signed _____

3. **To be filled in by the transferee's Old Association and forwarded to:**

The Secretary _____ Softball Club
(New Club)

The _____ Association agrees to
(Old Association)

the transfer of the above Applicant.

Name _____

Position _____

Date _____ Signed _____

Appendix 5a
 Junior Return Schedules

New Zealand Softball Association Inc

NZCT JUNIOR TOURNAMENT - Official Championship Roster & Registration Form

Event Association DATE:

Manager Motel/Hotel Motel Phone

Home Address

Home Phone E-mail address Entry Meeting

Cell Phone** ** Cell Phone must be someone who will be at the entire tournament and can be contacted day or night.

Player	(First/Last Name)	Uniform	Uniform #	Position	Pick Up	Association/Club	Birth Date	Computer #	Processed
1-									
2-									
3-									
4-									
5-									
6-									
7-									
8-									
9-									
10-									
11-									
12-									
13-									
14-									
15-									
16-									
17-									

Example Only

NOTE (Teenage Rosters - New for 14 members only)
 Only players listed above may participate in games.

Current Form Available on the
SNZ Website

PLEASE COMPLETE AND RETURN TO SNZ BY 1 DECEMBER 08
 Any returned schedules received after the close of business on the 1 December 08 WILL NOT BE ACCEPTED AND THE TEAM WILL BE WITHDRAWN FROM ENTERING.
 Any teams that withdraws after 1 December 08 will forfeit their entry fee.

Manager NAME EMAIL

Coach

Coach

Scorer

Trainer

 Manager Signature

 Association Authorised Signature
 and Association seal affixed

1. Teenage Rosters must have the date of birth of the player OR their computer number.
 2. Acceptable proof of age is certificate (by a JP or equivalent); an original birth certificate, a drivers license or a student identification card showing birth date
 3. All Age Group Tournaments: Any player under designated age at the 31st day of December.

Appendix 6

Coaches Code Of Conduct

Coaches are role models to all their players; they have a very important role to play in the development of young athletes, - a role that goes far beyond the teaching of game skills. Your leadership, philosophy, and actions will leave impressions far more indelible and much farther reaching than you may ever have imagined. Developing character, sportsmanship, and respect depends greatly upon your own approach and the example you set. The main function of sport in our community is the development of better citizens. That idea best sums up better than anything the overriding importance of your role as a coach.

1. Respect the rights, dignity and value of every individual athlete as a human being
 - Treat everyone equally regardless of sex, disability, ethnic origin or religion.
 - Respect the talent, developmental stage and goals of each athlete in order to help each athlete reach their full potential
2. Maintain high standards of integrity
 - Play within the rules of softball and in the spirit of fair play, while encouraging your athletes to do the same.
 - Advocate a sporting environment free of drugs and other performance enhancing substances within the guidelines of the New Zealand Sports Drug Agency and the World Anti-Doping Code.
 - Do not disclose any confidential information relating to athletes without their written prior consent.
3. Be a positive role model for softball and your athletes. Act in a way that projects a positive image of a coach
 - All athletes deserve equal attention and opportunities
 - Ensure the athlete's time spent with you is a positive experience
 - Be fair, considerate and honest with athletes
 - Encourage and promote a healthy lifestyle – refrain from smoking and drinking alcohol around athletes.
4. Professional Responsibilities
 - Display high standards in your language, manner, punctuality, preparation and presentation. Display control, courtesy, respect, honesty, dignity and professionalism to all involved within our sport - this includes opponents, coaches, officials, administrators, the media, parents and spectators.
 - Encourage your athletes to demonstrate the same qualities.
 - Refrain from criticism of other coaches and athletes.

 - Be reasonable in your demands on your athletes time and ensure there is an appropriate balance between sporting involvement, family, education and career objectives
5. Commit to providing a quality service
 - Seek continual improvement through ongoing coach education, and other personal and professional development opportunities.
 - Provide athletes with planned and structured training programmes appropriate to their needs and goals.

- Seek advice and assistance from professionals when additional expertise is required.
 - Maintain appropriate records.
6. Provide a safe environment for training and competition
- Adopt appropriate risk management strategies to ensure that the training and/or competition environment is safe.
 - Ensure equipment and facilities meet safety standards.
 - Ensure equipment, rules, training and the environment is appropriate for the age, physical and emotional maturity, experience and ability of the athletes.
 - Show concern and caution toward sick and injured athletes.
 - Allow further participation in training and competition only when appropriate.
 - Encourage athletes to seek medical advice when required.
 - Maintain the same interest and support toward sick and injured athletes as you would to healthy athletes.
7. Protect your athletes from any form of personal abuse
- Refrain from any form of verbal, physical and emotional abuse towards your athletes.
 - Refrain from any form of sexual and racial harassment, whether verbal or physical.
 - Do not harass abuse or discriminate against athletes on the basis of their sex, marital status, sexual orientation, religious ethical beliefs, race, colour, ethnic origins, employment status, disability or distinguishing characteristics.
 - Any physical contact with athletes should be appropriate to the situation and necessary for the athlete's skill development.
 - Be alert to any forms of abuse directed towards athletes from other sources while in your care.

Softball New Zealand agrees coaches should:

- Be treated with respect and openness
- Have access to self improvement opportunities
 - Be matched with a level of coaching appropriate to their ability.

Appendix 7

Players Code of Conduct

As a participant in any activity held by or under the auspices of Softball New Zealand or a Member State you must meet the following requirements in regard to your conduct during any such activity or event

1. Be a positive role model for Softball at all times, and accept responsibility for your actions.
2. Participate within the competition conditions and rules, and in the spirit of fair play.
3. Respect opposition players and officials and treat them with proper regard for their rights, obligations and position held in Softball or the community.
4. Refrain from offensive or abusive language and gestures.
5. Accept victory and defeat with dignity.
6. Comply with Umpires' decisions in a professional manner.
7. Cooperate with all official requests to promote and market Softball in a professional manner.
8. Behave with dignity and respect when in public.
9. Refrain from making sexist or racist jokes, jokes about a particular sexual orientation, or jokes about an athlete, coach's or other participant's ability.
10. Refrain from making derogatory or demeaning remarks about any athletes, coaches or participants.
11. Refrain from using profane, insulting, harassing or otherwise offensive language.
12. No Smoking or drinking alcohol in 'On Diamond' Softball Uniform
13. Acts of aggression.
14. Perform any duties and responsibilities where you are a representative of Softball New Zealand in a mature, fair and professional manner.

Appendix 8

12 November 2010

Softball New Zealand
Under 15 “Share the Load” National Tournament Rule
Limited playing time for U15 Pitchers & Catchers
2010/2011 season:

In order to encourage the development and protection of pitchers and catchers at Under 15 level, all pitchers & catchers who are eligible for the U15 National tournaments in 2011 will be restricted to facing a limited number of batters at all Softball NZ Age Grade National Tournaments.

The rule will apply at the U15, U17 & U19 National Tournaments. The rule will only apply to players who are Under 15 years of age and pitching and catching. At the U17 & U19 National Tournaments players who are under 15 will be identified at the Managers Meeting.

The specifics of the U15 Share the Load Rule are the same at all tournaments:

When a team is allocated 1-2 games a day on the official draw the following will apply.

1. Pitcher to pitch to no more than 36 batters per day which is the equivalent of 4 times through the batting order.
2. Catcher to catch for no more than 36 batters per day which is the equivalent of 4 times through the batting order.
3. Coaches should ensure they are familiar with the substitution rule in order to use the limited playing time rule effectively.
4. NB: The pitch count is not a consideration, only number of batters faced.
5. No player can pitch and catch in the same game; they can however pitch and catch in the same day as per the batters faced limits. Eg a player can pitch to 36 batters and catch to 36 batters in the same day.

When a team is allocated 3 games a day on the official draw the following will apply:

1. Pitcher to pitch to no more than 45 batters per day which is the equivalent of 5 times through the batting order.
2. Catcher to catch for no more than 45 batters per day which is the equivalent of 5 times through the batting order.
3. Coaches should ensure they are familiar with the substitution rule in order to use the limited playing time rule effectively.

4. No player can pitch and catch in the same game; they can however pitch and catch in the same day as per the batters faced limits. Eg a player can pitch to 45 batters and catch to 45 batters in the same day.

Exceptions to the Limited Playing Time Rule

1. Tie Breaker: Once a tie breaker is in effect, the limited playing time rule for pitchers & catchers no longer applies. Anyone who pitches or catches from tie breaker innings on does not have the Batters Faced count allocated to their limited totals.
2. Day 4: The intention of the rule is to limit the amount an individual can pitch and catch over 3 days of the 4 day tournament. Once the tournament progresses into the final day the limited playing rule no longer applies to certain games. The number of teams competing in each tournament will determine which games are exempt on day 4. The draw will clearly indicate which games are exempt from the rule. This will be communicated at the managers meeting once the final draw has been produced.
3. Blood Bin Replacement Player: This exception is to do with the blood bin rule, Rule 4, Section 11, page 40 in the SNZ Rule Book.

Clarification

- Limited pitching and catching time per day is exactly that – limited time in these positions only. There is no limit on general playing time.
- When a starting pitcher & catcher come out of their position, he/she may continue in the game in another position other than pitching and catching. Therefore, any player who pitches in a game, cannot ever catch in that particular game; likewise a player who catches in the game, cannot pitch in that particular game.
- If the player moves to another position in the field, then they have not been removed from the game and therefore the substitution rule does not apply to this person.
- A starting pitcher once removed to another position in the field, may return to the pitching position as long as they have not faced more batters than the daily limits.
- A starting catcher once removed to another position in the field, may return to the catching position as long as they have not faced more batters than the daily limits.
- Completed at bats: Batters faced as pertains to this rule is completed at bats. Eg if a runner is caught stealing during an at bat and this is the third out of the

innings, the at bat was not completed and therefore is not counted against the limited pitcher/catchers totals.

- It is important that coaches have a good understanding of the substitution rule prior to the tournament.

Scorer & Statistician Support

In order to prevent a breach of the rule, the official scorer of each game will be expected to bring to the umpires attention when a pitcher or catcher has come to their specific limit. The umpire will then call over the coach and advise that the pitcher or catcher must be removed from their positions. These players can stay in the game in any defensive position other than pitcher or catcher.

There may be an instance where the official scorer gets so busy she/he forgets to pick up the limit. In this case, the scorer notifies the umpire when she realises, and the player is removed then. All previous play stands as valid.

The official scorers and statistician's co-operation and attention to the rule are imperative to ensure the coach implements the rule correctly.

The official tournament scorers will provide coaches with the number of batters faced by each pitcher and catcher for every game. The coach can obtain this information the following ways:

- Batters faced information will be provided on both teams to the team representatives on presentation of the line-up and ball toss 30 minutes prior to the game. This information will only be given to the team official present.
- During any game, the coach or manager can request information from the official scorer as to how many batters each pitcher and catcher has faced. This request is to be made between innings only.
- In providing live statistics every effort is being made to assist coaches with managing the rule, but ultimately, coaches and managers are responsible for keeping track of their own player's progress. It would be wise to keep track of the opposition's progress as well.
- There should not be a breach of the rule, as the official scorer will now bring to the umpires attention when a pitcher or catcher is at their limit. The opposing coach can also bring it to the attention of the umpire.

Penalty

- The immediate effect is the removal of the pitcher or catcher from either of these positions for the game in question only. All rules relating to substitutions will apply.
- Should the coach refuse to remove the player from the position on request, the umpire will apply Rule 5 Sec 3 f5. The game will be declared a forfeit and a

7-0 loss to the team in breach. The coach's behaviour will be brought to the attention of their Association.

It is hoped that all parties (coaches, managers, umpires and scorers) will fully support the development rotation of these important positions and recognize the reasons why the limited pitching and catching rule has been implemented for the U15 age group.

The rule will also be raised as an agenda item at the Managers Meeting prior to the tournament to answer any questions people might have.

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